WYSOKOŚCIÓWKA.ORG
wszystko co związane (z) linami

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Terms for the periodic inspection of personal protective equipment (PPE)

English translation for information only. If the two versions differ, the Polish version prevails.

1. The obligation to carry out periodic inspections of PPE (that is, work-at-height or climbing equipment) follows directly from the instructions for use of personal protective equipment (work-at-height or climbing equipment), from Regulation (EU) 2016/425 of the European Parliament and of the Council of 9 March 2016 on personal protective equipment, and from the Regulation of the Polish Minister of Economy of 21 December 2005 on the essential requirements for personal protective equipment.
2. The details of periodic inspections of PPE are set out in the standard EN 365 (PN-EN 365).
3. Every item of PPE must undergo a periodic inspection (also called an examination) at least once every 12 months.
4. In special cases, for example because of the environment in which the equipment is used or when it is used intensively, the interval between inspections should be shorter, at most 6 months.
5. The periodic inspection is carried out by an experienced competent inspector.
6. The inspection takes place at the contractor's premises, i.e. WYSOKOŚCIÓWKA.org sp. z o.o., ul. Kosmatki 12, 03-982 Warsaw, or at the client's premises, in which case travel costs, agreed individually with the client, are added.
7. The equipment may be delivered to our company in person or sent by courier. In both cases the client should deliver the equipment properly packed and protected, together with a correctly completed form for handing over PPE for periodic inspection. This form is an annex to these terms and is available at www.wysokosciowka.org/en/equipment-inspection/.
8. The contractor reserves the right not to collect parcels left for collection, sent through Poczta Polska (the Polish Post) or another operator, or in other cases that require going to a parcel collection point.
9. The contractor is not responsible for the equipment if it is handed over without the form, or if the form has been filled in incorrectly by the owner or user.
10. The owner or user of the equipment must:
    a. take proper care of the equipment, including following the rules for storing and using it, in accordance with the instructions for use,
    b. hold complete documentation, including purchase documents, declarations of conformity and instructions for use; these documents do not, however, have to be given to the inspector for the inspection,
    c. know the history of the equipment, including its purchase, assignment to individual persons and history of use,
    d. have a correctly completed equipment record (the so-called inspection record) before the equipment is put into use. If the inspection record is not provided or is filled in incorrectly, the inspector will open such a record and fill it in with the data available to them, for which a fee will be charged in accordance with the current price list.
11. The cost of inspecting each item of equipment and of opening an inspection record is given at www.wysokosciowka.org/en/equipment-inspection/.
12. The client declares that they know the cost of the periodic inspection of each item of equipment and accept this cost.
13. The equipment handed over must be in a condition that allows the inspection to be carried out properly. This means that it must be clean and dry, and the manufacturer's markings must be fully legible. The equipment should not be clipped to other equipment (e.g. lanyards to harnesses, karabiners to lanyards, etc.).
14. If point 13 is not complied with, an additional fee of 50% of the inspection price of the item concerned is charged.
15. The owner or user must give the inspector information on the equipment's history of use, in particular on events that may have affected the equipment adversely. Important information must also be recorded in the equipment record.
16. The inspector is not responsible if the owner of the equipment fails to provide, or provides incorrect, information on the equipment's history of use.
17. When carrying out a periodic inspection, the inspector relies on the latest available knowledge of equipment inspection and follows the regulations, instructions for use and standards in force.
18. During the inspection the inspector pays particular attention to signs of a fall, abrasion, loss of material, chemical discolouration, cuts, corrosion and incorrect functioning, as well as the general condition of the equipment. The inspector also takes into account the equipment's history of use.
19. Equipment made up of several separable parts, each of which can be used independently, is inspected part by part, with a separate equipment record for each part (e.g. a full body harness made up of a sit harness and a chest harness joined by a connector, or a pulley system made up of several pulleys).
20. After the inspection the inspector enters the necessary information in the equipment's inspection record, in particular the date of the inspection, its result and any notes.
21. Equipment that has failed the inspection must be disposed of. The owner of the equipment is responsible for disposing of it, by their own means and at their own cost, unless agreed otherwise. Its further use is prohibited by law. The inspector always enters the reason for withdrawing the equipment in the inspection record.
22. The period until the next periodic inspection is set by the inspector after the inspection and may be shorter than 12 months.
23. Within 14 days of the inspection, the client has the right to appeal against its result. The appeal should be sent by email, with a detailed explanation, to sklep@wysokosciowka.org. Each appeal will be considered individually and, for justified reasons, may not be upheld.
24. The time needed for the periodic inspection is agreed individually with each client but should not exceed 14 working days. It usually takes less. If the equipment has to be sent to the manufacturer, this time may be extended to 30 working days.
25. The client will be informed of how long the inspection will take and of the date for collecting the equipment.
26. If the equipment is not collected within 14 days of the set collection date, a fee of PLN 5 will be charged for each day of delay in collection, starting from the 15th day after the set collection date.
27. Equipment not collected by the client will be disposed of 90 days after the set collection date. The client will not claim any rights to this equipment or make any claims against the contractor for the disposal of uncollected equipment.
28. Handing over equipment for periodic inspection means that the client has read and accepts these terms.

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Form for handing over PPE for periodic inspection

Annex to the terms for the periodic inspection of PPE

	Invoice details:	Delivery details:
Company name		
Street		
Postcode and town		
Country		
Tax ID (NIP / VAT no.)		
Contact person		
Phone		
Email		

Equipment handed over

No.	Type of equipment	Notes	Qty
1	Helmet		
2	Full body harness		
3	Fixed lanyard / energy absorber		
4	Adjustable lanyard / work positioning lanyard		
5	Lanyard with energy absorber (I or Y)		
6	Webbing sling / steel cable / anchor sling		
7	Karabiner		
8	Pulley / swivel / rigging plate		
9	Safety tripod / tripod / winch		
10	Stretcher		
11	Rescue triangle / evacuation harness		
12	Self-retracting lifeline		
13	Rope clamp		
14	Fall arrester on a rope (self-locking)		
15	Descender		
16	Trolley / slider		
17	Evacuation device		
18	Rope		
19	Other		

Date and place of hand-over:

Legible signature of the client:

Signature of the contractor: